

ECUMENICAL OFFICER – ROLE DESCRIPTION

Role Title: District Ecumenical Officer (West)

District: Nottingham & Derby

Key Relationships:

Ecumenical partners
LEP & SCLEP leaders
District Ecumenical Officer (East)
District Executive

Role Outline:

Responsibilities

- Advise churches and circuits on ecumenical matters
- Keep personally informed on ecumenical matters and developments
- Meet regularly with Derbyshire ecumenical officers from the other denominations
- In partnership with the other ecumenical officers, support LEPS (Local Ecumenical Projects), especially SCLEPs (Single Congregation Local Ecumenical Projects, i.e. where more than one denomination have joined together and worship jointly and arrange for LEP reviews as necessary
- Attend the annual LEP Support Group meeting along with the Denominational leaders for the county
- Report to the District Executive and District Synod (see note 3 below)
- Promote ecumenism in the District

Requirements

- A keen commitment to ecumenical working
- A willingness to learn and engage with ecumenical partners
- A desire to promote ecumenism in the District
- Experience of working in ecumenical situations would be desirable

Support available

- There is an annual meeting for Methodist ecumenical officers arranged by the Connexion.
- CTE arranges residential training courses for new ecumenical officers.
- There are biennial residential meetings for Anglican and Methodist ecumenical officers.
- As part of CTN's subscription to CTE, we are entitled to send two representatives to the National Forum of Churches Together in England. These are held every three years and the next is in 2028.
- Expenses for local travel, etc. can be claimed through the District. Expenses for the annual meeting at Church House can be claimed from the Connexion.
- Ian Pickering is the current Ecumenical Officer (East) for Nottinghamshire.

Other information

- Our District extends slightly into other counties. At present our Ecumenical Officer (West) is responsible for anywhere on the west side of the M1 and the Nottinghamshire officer for the east.
- At present, one Ecumenical Officer is a member of the District Executive. The Executive may wish to invite both officers but, if not, one will liaise with the other on anything that needs to be reported.

Accountability:

- The ecumenical officers report to the District Chair.
- If that person isn't available due to sickness or leave reasons, they would report to one of the Deputy Chairs of District.

Criminal record check (DBS)

- Enhanced for both workforces.

Training Requirements for the role:

- Creating Safer Space Advanced Module Safeguarding Training

ECUMENICAL OFFICER (WEST) – PERSON SPECIFICATION

ATTRIBUTES	ESSENTIAL	DESIRABLE	ASSESSMENT METHOD
EXPERIENCE & SPECIALIST KNOWLEDGE	An understanding of the workings of the Methodist Church in Britain		A I
		Experience of working in ecumenical situations	A I
		Experience of leading internal reviews	A
SKILLS	Good communication skills		
PERSONAL QUALITIES	A keen commitment to ecumenical working		A I
	A willingness to learn and engage with ecumenical partners		A I
	A desire to promote ecumenism in the District		A I

A–Application Form, I–Interview/conversation, Q–proof of qualification (certificates or transcripts)